

# HUDSON SCHOOL DISTRICT POLICY

## EBCD Emergency School and District Closings

Updated: October 2, 2023

Related Policies: EBCF, IC, IMBA

Category: Recommended

No school, office or district cancellation or delay will be made without the direct authorization of the superintendent. In the event the superintendent is unavailable, such decisions will be made by a senior administrator specifically designated by the superintendent.

### **A. Announcements and Notifications**

When the superintendent/designee decides it is necessary to delay opening or close any facility or school, or cancel any school event, the superintendent will share detailed information through the district's school alert system and other available means. The procedures used to notify students, parents/guardians, staff and the community will be shared early in the school year. In the event of any closings, cancellations or early dismissals, the superintendent shall notify the School Board.

### **B. Delayed Opening of Schools**

The superintendent/designee may delay the opening of schools upon determining that weather conditions appear extremely hazardous to operate school buses at the regular early morning hours, but that travel conditions will appreciably improve later in the morning. The public announcement will report the delayed opening, including the cancellation of morning preschool, if necessary. Schools and offices shall close at the regularly scheduled closing. After-school activities and events will not be affected by a delayed opening.

### **C. Closing of Schools for the Entire Day**

When the superintendent/designee determines that weather or other conditions exist or will develop that would make it unwise to open one or more schools any time during the day, all afternoon and evening programs shall also be canceled.

### **D. Distance Education Due to Weather Conditions**

Pursuant to School Board policy IC School Year and Calendar School Year, the superintendent/designee may approve school or districtwide instruction by way of remote instruction or other form of "distance education." Unless the use of distance education for a specific day has previously been communicated, the superintendent/designee will include the necessary information regarding the remote instruction/distance learning day in the announcement that school has been canceled.

### **E. Emergency Early Release**

In the event that weather conditions are safe for travel in the morning but become hazardous by the time of normally scheduled dismissals, the superintendent/designee may decide to release students early. The superintendent will notify parents/guardians as soon as possible in order to allow for the arrangement of after-school care and transportation when necessary. The superintendent/designee shall develop protocols for dismissal schedules, transportation of

students and notification of stakeholders. If there is an emergency early release, all afternoon and evening programs shall also be canceled.

**F. Afternoon and Evening Program Cancellations**

When schools are open to the end of the school day, but weather or other conditions deteriorate in the late afternoon, the superintendent/designee may decide to cancel afternoon and evening programs. Schools and offices should plan and communicate alternate dates and times to hold programs or events.

**G. Weekend Closings**

When weather or other conditions are predicted or develop that would make it hazardous to operate weekend programs or events, the superintendent/designee is responsible for decisions regarding cancellations and for notifying the appropriate media.

**H. Staff Responsibilities**

When schools are closed pursuant to this policy, staff members shall remain available for work as directed by the superintendent.

**Legal References**

*RSA 189:1, Days of School*

*N.H. Dept. of Ed. Rule - Ed 306.18, School Year*

*N.H. Dept. of Ed. Rule - Ed 306.19, School Calendar*

*N.H. Dept. of Ed. Rule - Ed 306.22, Distance Education*

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